

**MINUTES:** State Collaborative for System of Care

**CHAIRPERSONS:** Joel Rosch and Pat Solomon

**LOCATION:** Governors Crime Commission

**DATE:** 10/10/03

**START TIME:** 8:30 a.m.

**END Time:** 10:30 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Jan Hood, AOC	x	Sandra Sink, DSS	x
Austin Connors, ARCCFS		Jane Volland, GAL		Stephanie Alexander, MHDDSA	x
Beth Melcher, NCAMI		Jennifer Mahan, MHANC	x	Steve Shore, NCPS	
Beverly Hester, WCH	x	Joann Haggerty, CAI	x	Susan Coleman, WCH	
Brad Trotter, DMH		JoAnn Lamm, DSS		Susan Eller, School Psychology Association	x
Carol Duncan-Clayton, NCCCP	x	Joel Rosch, CCFP		Susan Robinson, DMH	
Carol Robertson, DMA		John Hayes, Families United		Susan Whitten, DJJDP	
Carol Tant, WCHS		John Tote, MHA			
Cathy Kluttz, WCHS		Kirstin Frescoln, AOC	x	Tina Howard GCC	
Charlotte Craver, Value Options		Lana Dial, AOC		William Hussey, MHPC	
Cheryl Waller, CSHS		Maria Fernandez, DMH		Linda Swann, NAMINC	
Connie Hawkins, ECAC		Marie Britt, DMA	x		
Cyndie Bennett, Office of Education Services		Martha Lowrance, YA & I		<b>OTHERS:</b>	
Deborah Carroll, DPH		Martin Pharr, DJJDP		Katherine Ross, Council for Children	
Debra McHenry, DPI	x	Mike Lancaster, Val.Optn		Terri Grant, DMH	x
Diann Irwin, DPI		Michael Owen, NCCCP	x	Christine Trotter	x
Don Willis, MHDDSA		Michael Schweitzer, DJJDP			
Donn Hargrove, DJJDP		Pat Solomon, Families United	x		
Earl Marett, DSS		Peggy Balak, DMH			
Flo Stein, DMH		Rich Visingardi, DMH			

Topic	Discussion/Findings	Action by whom and when
Welcome & Introductions  Approve Minutes from 9/26/03	Pat Solomon welcomed everyone and all were introduced.	Minutes were approved as revised.
Child Mental Health Plan	There was considerable discussion about some of the practical aspects of implementing the Child Mental Health Plan. Most of the issues discussed were related to the definition and relationships between case management, assessment, person-centered planning process, and services. There was concern expressed regarding the lack of uniform understanding and community awareness of system reform, the child mental health plan, and the actual timeline for implementation. There were specific issues discussed about the need to clarify pragmatics regarding implementation of wraparound and system of care approaches.	Pat Solomon will request that the Division of MH/DD/SA establish a liaison between the State Collaborative and the Child Mental Health Plan Implementation Committee. Pat will invite the Division to send representatives to meet with the Collaborative to discuss the current thinking about the future of case management for children and families.

State Collaborative Role Document Kirstin Fresoln	Discussion centered on the need to identify a small group to determine the final format for the document.	J. Mahan, K. Fresoln, S. Alexander, Pat Solomon and Susan Eller, were identified to be this group.
Systems Issues	Discussion- around past systems issues that were still unresolved. Suggested the need to put this issue back on the table for the collaborative. Handout "System Issues" as identified from a case study. Will circulate questions and issues handout.	Review for discussion
SB 163 Communication Protocol Stephanie Alexander	S. Alexander asked for guidance from the group as to how to ensure the appropriate departments got the protocol out to the field for use. Concern was expressed that the protocol would be viewed as a form filling exercise, losing the intent of the protocol, which was to insure that the appropriate serving agencies were aware of the child's needs and coordinating care for the individual. Different department representatives shared their department protocols for distributing a document such as this. It was determined, that given the various approaches, that S. Alexander should contact Sandra Trivette, in DHHS Policy Coordination office to have an official communication to other departments for distribution.	S. Alexander to contact Sandra Trivette, DHHS Policy Coordinator, to ask her to officially communicate the protocol to the other departmental agencies and ask for their distribution of it in the field.
Standing Committee Reports:		
Assessment	No report—Joel Rosch not present.	
Training	The training committee still needs a chair.	
Evaluation	A co-chair has resigned and one is needed. The committee is regrouping its attention and focus.	
Brochure	No report.	
Community Partners	No report.	
Legislative Report	There was discussion about other items that should be included in this report. Barriers were identified as needing to be listed, particularly the inability to collect common data to have meaningful reporting and analysis. IT was reported that the report is due in 2 weeks.	The questions that need to be addressed in the report will be distributed to the entire collaborative by Terri Grant.
Seclusion and Restraint in the Schools	C. Trotter updated the group on the seclusion and restraint legislation. There is a study commission to at the issue. There is hope that a bill will come forth on this issue next session. IT is hoped that the protocol used to address this issue will be used to address other controversial issues that may present as legislation.	
Next Meeting is October 24 <sup>th</sup> , 2003, 9 am, Governor's Crime Commission		